

**WASHINGTON HEADQUARTERS SERVICES (WHS)
ACQUISITION AND PROCUREMENT OFFICE (A&PO)
OSD/WHS PURCHASE CARD PROGRAM**

PURCHASE CARD ALERT NUMBER 58

(Issue date: 23 January 2009)

THIS ALERT IS APPLICABLE TO:

APPROVING OFFICIALS

X

CARDHOLDERS

X

SUBJECT: Prohibition on the Purchase of Gift Cards

The DoD Charge Card Guidebook dated August 19, 2008, has been updated to prohibit the purchase of gift cards by accountholders under DoD Purchase Card Programs.

Effective immediately, the purchase of gift cards under the OSD/WHS Purchase Card Program is strictly prohibited. More instructions and information will follow in the near future.

We hope you will continue to tell us when we are doing a good job of satisfying your needs as well as when we need to improve our efforts. You may submit your comments through the ICE Program at [ICE Purchase Card Program](#) or send directly to the Program Manager at Claudia.colvin@whs.mil.